

OFFICE OF THE CITY MANAGER

NO. LTC#

315-2012

LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Kathie G. Brooks, Interim City Manager

DATE: December 5, 2012

SUBJECT: Miami Beach Convention Center RFQ Package of DVDs and Proposals

The purpose of this Letter to Commission (LTC) is to inform the City Commission that a package containing the following will be delivered to each of the Commissioners' respective offices Thursday morning, December 6, 2012. The material is for your information in preparation for the consideration of short-listing the Proposers of RFQ No. 22-11/12 that will proceed to Phase II of the RFQ. The item will be before you at the December 12, 2012 Commission meeting.

- A copy of the agenda item R7L A resolution approving the recommendation of the City Manager to shortlist the top two (2) teams of Portman CMC and South Beach ACE as the shortlisted Proposers to continue on to Phase II of the MBCC RFQ No. 22-11/12; and authorizing the City Manager to negotiate Letters of Intent (LOI's) with the shortlisted Proposers.
- 2. A set of DVDs of the videotaped Evaluation Committee session on November 20, 2012
- 3. A set of proposals from the five (5) Proposers:
 - a. Portman CMC
 - b. South Beach ACE
 - c. CConnectMB
 - d. Turnberry Lincoln Village
 - e. Rida Development Corp

I strongly encourage you to review all of the proposals to understand the caliber of each Proposer's qualifications. If you have any questions regarding the materials, please feel free to call me.

cc Raul Aguila, Chief Deputy City Attorney
Jorge Gomez, Assistant City Manager
Patricia Walker, Chief Finance Officer
Maria Poncel, City Manager's Office
Alex Dennis, Procurement Division Director

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